

# Ahmad AlKaakaty

**Address:**

Mar –Elias –Beirut - Lebanon

**Mobile:**

+96171260685

**Email:**

[Ahmadkaakaty@gmail.com](mailto:Ahmadkaakaty@gmail.com)

**Date of birth:**

26.05.1999

**Civil Status:**

Single, no children

**Certificates:**

- Certificate of Proficiency in English 2021
- Certificate of Achievements Honor List Engineering school 2018-2019
- Award Certificate Employee of the year 2017
- Certificate of Achievements Honor List Engineering school 2017-2018
- Certificate of participation in American PeaceBrary Project 2016
- Certificate of completion Financial Literacy
- Certification of participation in Math Olympia

## Professional Experience

12/2021-4/2022

**Sales Supervisor at Pearl Brands (ABC Department Stores)**

- Supervise sales associates in generating sales, store housekeeping, loss prevention, merchandising, pricing, and cash register operations (POS)
- Train, mentor, and motivate Sales Associates

04/2021 – 10/2021

**Customer Service Administrator at Effys Jewellery s.a.r.l (Down town Beirut)**

- Scheduled and maintained office calendar for enrollment, interviews, background investigations and follow up.
- Maintained coordination and communications with manufacturing departments to ensure the quality of product and product ship dates.
- Provide excellent customer service and support for high volume inbound/outbound calls and reply through e-mail that negates return callbacks.

2017 – 4/2020

**Store Manager/Manager Assistant at Retail Group s.a.r.l (Steve Madden ABC Verdun)**

- Make a daily work plan to ensure the quality services.
- Preparing store monthly/weekly target and reports, set up the weekly rotation.
- Early detection of problem credits and remedial account management for defaulting credits.

**Sale Associate at Retail Group s.a.r.l (Steve Madden ABC Verdun)**

- Communicating effectively and professionally with customers, visitors, callers and colleagues.
- Handling complaints or forwarding serious issues to the manger on.

2016-2017

**Sales Associate at BestSeller United Middle East Sal (Jack and Jones/VERO MODA)**

11/2020-2/2021

**Internship: Al-SACCAL INDUSTRIES**

- Understood and learned the installation-operation of power plants diesel engine, and the manufacturing of diesel generators .
- Performed tasks belong to industrial projects as teamwork.

## Education

The International University of Beirut

2017 – 2022

**BE in Mechanical Engineering**

**With Honor**

ABAT High School Makassed

2003-2017

**Bachelor in Life Science**

## Knowledge & Skill

Computer Skills: Microsoft Office Excel, Word, PowerPoint, AutoCAD, MATLAB, POS, Java, Solidworks, RTS, HAP, Net Beans.  
Languages: Fluent in English and Arabic