





Aida Abou Charaf


Personal details

 Aida Abou Charaf

 aidaaboucharaf@hotmail.com

 +961 3 677 627

 October 21st, 1999

 Lebanese, Swedish

Skills

Analytical Skills and critical thinking ●●●●●

Communication skills ●●●●●

Planning and strategic thinking ●●●●●

Problem solving and decision making ●●●●●

Languages

English ●●●●●

French ●●●●●

Arabic ●●●●●

Swedish ●●●●●

Hobbies

■ Yoga

■ Piano

■ Writing and reading

Education

Master in International Management Sep 2021 - May 2022
ESA Business School, Beirut

Bachelor in French Literature and Social studies Sep 2018 - Jun 2021
USJ Saint Joseph University, Beirut

French Baccalaureate (Literature studies) May 2017
Grand Lycée Franco-Libanais, Ashrafieh, Beirut
Grade 16/20 with a "VERY GOOD" mark

Mediation Diploma Sep 2014 - Jun 2015
USJ Saint Joseph University, Beirut
Learned to support and help those involved in a conflict to find a resolution.
Active listening skills.
Communicating in difficult situations.

Employment

Business Manager Oct 2020 - Jan 2022
Calima artliban, Beirut
Assist in launching events for the publishing house, meet with potential clients, work with suppliers

Proof reader Sep 2019 - Sep 2020
Calima artliban, Beirut

French Teacher Sep 2019 - Jun 2020
Saint Charles School, Beirut

Press Officer Nov 2018
Salon du Livre Francophone, Beirut
Improved my public speaking and relations with people.
Assisted french authors during their stay in Lebanon.

Certificates

Gender and Sexuality: Diversity and inclusion in the Workplace Sep 2020
University of Pittsburgh

Swedish Courses Certificate Jul 2019
UISS Uppsala International Summer Session